

# Lawrence County Land Reutilization Corporation

## Special Committee Meeting Minutes

Zoom Scheduled: Tuesday November 17th, 2020 @ 1:00PM

### I. Call to order

DeAnna Holliday called to order the Zoom meeting of the Lawrence County Land Reutilization Corporation Committee at **1:00 PM** on November 17th, 2020, located at 327 Vernon St. Ironton, Ohio 45638.

The following persons were present for the Board Meeting:

#### **Board Members**

- Stephen Burcham, CPA, Treasurer of Lawrence County and Land Bank Chair
- Susan Dooley designee for Samuel Cramblit, City of Ironton Mayor
- DeAnna Holliday, Commissioner of Lawrence County and Land Bank Vice Chair

#### **Absent Board Members**

- Sam Cramblit, Mayor of the city of Ironton
- Freddie Hayes, Commissioner of Lawrence County
- Tyler Walters, Fiscal Officer for Upper TWP

#### **Land Bank Staff**

- Thomas Schneider
- Marie M<sup>rs</sup>Kenzie

#### **Public Attendees**

- None

### II. Prior Minutes

A. Motion made by DeAnna Holliday to accept October 20th, 2020 Land Bank Board Meeting Minutes as previously emailed. Second by Stephen Burcham. All agreed. Motion passed.

**(Mayor Cramblit entered the meeting at 1:04 pm and Susan Dooley left the meeting.)**

### III. Financials

A. **Resolution (30.39)** Tabled until the next meeting.

### IV. Old business

A. **None**

### V. New Business

A. **Resolution (30.40)** Board discussion about the long-term preservation and short-term security of the historical find at 326 Pine St. Ironton, Ohio 45638. Long-term preservation goals are inhibited due to Covid-19 and will have to wait. Short-term security, all board members agreed that a high chain link fence was the best option at the present time and gave instruction to the staff to obtain bids from fencing companies, with the goal of potentially calling a special meeting later this same week and possible contract awarding. This work could be fully OHFA reimbursable. Mayor Cramblit would also like to use the time to consult with city council about possible partnerships with the land bank on this specific property moving

forward and intends to have proposal(s) for the board's consideration, should the aforementioned special meeting be called. This matter is tabled until more information about fencing is obtained by the staff.

**B. Resolution (30.41)** Christina Ferguson bid on lot in Lake Forest subdivision was tabled, as the board requests that the staff research any recent vacant lot sales within the privatized Lake Forest community. The board would also like to know auditor's values on the residential structure for lots in close proximity to the Land Bank's lot. The staff was also instructed to consult with the HMO for Lake Forest subdivision, regarding property sales standards within the development.

**C. Resolution (30.42)** Motion by DeAnna Holliday to reject, Mark Click property bid on two parcels, commonly known as 455 Co. Rd. 56 South Point, Ohio 45680. Second by Stephen Burcham. There was no further discussion. Vote called and motion passed. Property itself will require new survey and associated costs. Board instructed the staff to send a counter offer letter to the bidder, proposing a sale price of \$7,000, plus bidder to assume cost for the new survey. Board also rejected the bidder's proposal to waive certain restrictive covenants and bidder would need to verify a discovered State tax lien is resolved.

**D. Resolution (30.43)** A proposal has been brought before the board by a potential property purchaser, proposing the sale of a NIP property prior to reimbursement submission to OHFA. Proposer also submitted a bid on the subject property, should the board decide against the submission to OHFA. Board concludes that changing our policy on submission is counterproductive and opens the door for future arguments from the public. The board rejects this proposal and instructed the staff to send the proposer a letter to explain the board's decision. No motion is required in this matter because the bid cannot be heard as the property is not eligible for sale.

## **VI. Informational**

- A. Next Scheduled Land Bank Board Meeting December 15, 2020 at 1:00PM
- B. BOR Hearing Scheduled for December 16, 2020 at 9:00AM

## **VII. Audience Participation**

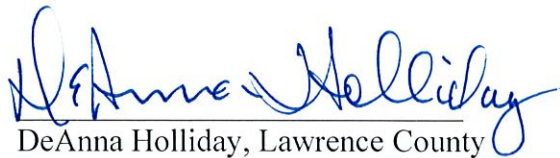
- A. None

## **VII. Adjourn**

- A. Stephen Burcham adjourned The Land Bank Board meeting at 2:17 PM.



Stephen Dale Burcham, CPA.,  
Lawrence County Land Reutilization  
Corporation Chair and  
Lawrence County Treasurer



DeAnna Holliday, Lawrence County  
Commissioner and Vice-Chair  
Lawrence County  
Land Reutilization Corporation

# Lawrence County Land Reutilization Corporation

## Special Committee Meeting Minutes

Special Zoom Meeting: Tuesday November 19th, 2020 @ 2:30PM

### I. Call to order

DeAnna Holliday called to order the Special Zoom meeting of the Lawrence County Land Reutilization Corporation Committee at **2:38 PM** on November 19th, 2020, located at 327 Vernon St. Ironton, Ohio 45638.

The following persons were present for the Board Meeting:

#### **Board Members**

- Thomas Schneider, designee for Stephen Burcham, CPA, Treasurer of Lawrence County and Land Bank Chair
- Susan Dooley designee for Samuel Cramblit, City of Ironton Mayor
- DeAnna Holliday, Commissioner of Lawrence County and Land Bank Vice Chair

#### **Absent Board Members**

- Sam Cramblit, Mayor of the city of Ironton
- Freddie Hayes, Commissioner of Lawrence County
- Tyler Walters, Fiscal Officer for Upper TWP

#### **Land Bank Staff**

- Thomas Schneider
- Marie M<sup>e</sup>Kenzie

#### **Public Attendees**

- None

### II. Prior Minutes

A. None.

### III. Financials

A. **None.**

### IV. Old business

A. **None**

### V. New Business

A. **Resolution (30.44)** At the board's request, the Land Bank staff contacted several companies about bidding for a fencing project at the location of 326 Pine St. Ironton, Ohio 45638. Of all the companies contacted only Classic Builders Ince and Newman's Fencing submitted bids. Companies were bidding on the potential installation of no more than 344 linear feet of either a 6' or 8' tall fence, with a 12' split gate at one end of the property. The 6' fence would also require security wire along the top perimeter. Both companies made comparable bids. Motion was made by DeAnna Holliday to award the contract to Classic Builders Inc. for the installation of the 6' fence, security wire and split gate for the amount of \$8,250. Seconded by Thomas Schneider. There was no further discussion. Vote called and motion passed. DeAnna Holliday requested that the staff inform Mayor Cramblit of today's decision.

**VI. Informational**

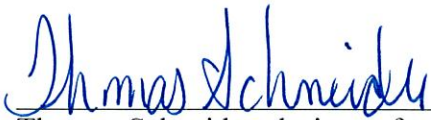
- A. Next Scheduled Land Bank Board Meeting December 15, 2020 at 1:00PM \
- B. BOR Hearing Scheduled for December 16, 2020 at 9:00AM

**VII. Audience Participation**

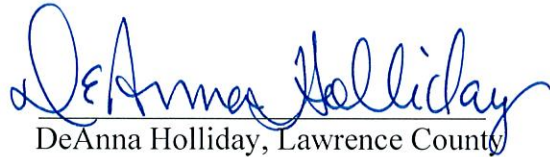
- A. None

**VII. Adjourn**

- A. DeAnna Holliday adjourned The Land Bank Board meeting at 3:16 PM.



Thomas Schneider, designee for  
Stephen Dale Burcham, CPA.,  
Lawrence County Land Reutilization  
Corporation Chair and  
Lawrence County Treasurer



DeAnna Holliday, Lawrence County  
Commissioner and Vice-Chair  
Lawrence County  
Land Reutilization Corporation