

Lawrence County Land Reutilization Corporation

Committee Meeting Minutes

August 5, 2019 @ 10:00AM

I. Call to order

DeAnna Holliday called to order the meeting of the Lawrence County Land Reutilization Corporation Committee at 10:03 AM on August 5, 2019 located at 327 Vernon St Ironton, Ohio 45638.

The following persons were present for phone Board Meeting:

Board Members

- Thomas Schneider designee for Stephen Dale Burcham, Treasurer of Lawrence County and Chair
- DeAnna Holliday, Commissioner of Lawrence County and Vice Chair
- Carla Salyer, Designee for Freddie Hayes Commissioner of Lawrence County

Absent Board Members

- Stephen Dale Burcham, Treasurer of Lawrence County and Chair
- Katrina Keith, Mayor of Ironton
- Freddie Hayes, Commissioner of Lawrence County
- Tyler Walters, Fiscal Officer for Upper TWSP

Land Bank Staff

- Patricia Fields, Land Bank Fiscal Officer
- Marie McKenzie, Land Bank Deputy Treasurer
- Thomas Schneider, Land Bank Administrator

Public Attendees

- None

II. Prior Minutes

- A. None – To be reviewed monthly Board Meeting

III. Financials

- A. None – To be reviewed monthly Board Meeting

IV. Old business

- A. None-To be reviewed monthly Board Meeting

New Business

A. **Resolution (Item 19.84)** Motion made by Carla Salyers to approve Mayo Family Tree Services, LLC, as an approved contractor. Second by DeAnna Holliday. All agreed. Motion passed.

B. **Resolution (Item 19.85)** Motion made by Thomas Schneider to approve Tri-State enterprises, LLC as an approved contractor. Second by Carla Salyers. All agreed. Motion passed.

C. **Resolution (Item 19.86)** Motion made by DeAnna Holliday to approve to explore cost to fix drain and tree removal in fence on 408 Mulberry St. Second by Carla Salyers. All agreed. Motion passed.

Hearings and Meetings

- A. BOR Hearings for rest of year – Sept 11,2019, October 30,2019, and Dec 11, 2019.
B. Land Bank Board Meeting – July 16, 2019 at 12:00PM at 327 Vernon St. Ironton, OH.

V. Informational

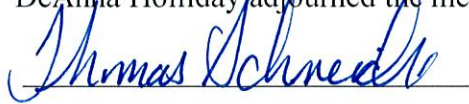
None

VI. Audience Participation

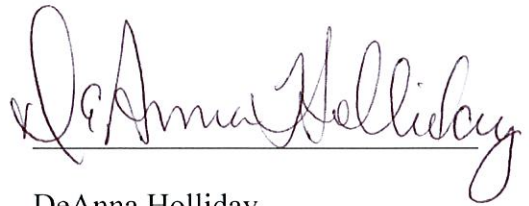
A. None

VII. Adjourn

DeAnna Holliday adjourned the meeting at 10:15AM.

Handwritten signature of Thomas Schneider in blue ink, written over a horizontal line.

Thomas Schneider, Designee for
Stephen Dale Burcham Treasurer of Lawrence County
and Chair

Handwritten signature of DeAnna Holliday in blue ink, written over a horizontal line.

DeAnna Holliday
Commissioner of Lawrence and
Vice Chair

Lawrence County Land Reutilization Corporation

Committee Meeting Minutes

August 29, 2019 @ 12:00PM

I. Call to order

Stephen D. Burcham called to order the meeting of the Lawrence County Land Reutilization Corporation Committee at 12:00PM on August 29, 2019 located at 327 Vernon St Ironton, Ohio 45638.

The following persons were present for phone Board Meeting:

Board Members

- Stephen D. Burcham, CPA, Treasurer of Lawrence County and Chair
- DeAnna Holliday, Commissioner of Lawrence County and Vice Chair
- Freddie Hayes Commissioner of Lawrence County
- Susan Dooley Designee for Katrina Keith, Mayor of Ironton

Absent Board Members

- Katrina Keith, Mayor of Ironton
- Tyler Walters, Fiscal Officer for Upper TWSP

Land Bank Staff

- Patricia Fields, Land Bank Fiscal Officer
- Marie McKenzie, Land Bank Deputy Treasurer
- Thomas Schneider, Land Bank Administrator
- Fredrick Fisher, Legal Counsel McCown and Fisher

Public Attendees

- Brian Pinkerman
- Charlie White
- Mike Womack
- Dan Burd
- Paul Hart

II. Prior Minutes

A. **Resolution (Item 17.10)** Motion made by Freddie Hayes to accept prior meeting minutes as emailed. Second by DeAnna Holliday. All agreed. Motion passed.

III. Financials

A. **Resolution (Item 19.87)** Motion made by Freddie Hayes to accept financials for July 2019. Second by Susan Dooley. All agreed. Motion passed. Note: Donated Funds of \$15,000 from Clerk of Courts for demolition of 2555 3rd St Ironton, OH and \$7,500 from Commissioners for demolition of Hackworth property have yet to be received.

IV. Old business

A. Christina Perkey and Rev Thrasher – regarding 2301 S. 4th St Ironton did not attend meeting as requested on 6/18/2019. Christina Perkey requested meeting with Board Members. Per email informed the Land Bank they wouldn't be attending and requesting another meeting date of Sept 17, 2019. Board members granted a formal meeting on Sept 17, 2019. Board is requiring verification of financial capability to rehabilitate and purchase property.

New Business

A. Resolution (Item 19.88) Motion made by Stephen D. Burcham to approve change orders for properties located at 916 S. 10th for amount of \$200, 810 Chestnut for amount of \$500, and 18280 St Rt 243 for amount of \$235. Second by Freddie Hayes. All agreed. Motion passed.

B. Change orders regarding the basement and the asbestos still remain same. Asbestos paid. Basement denied. Request by Mike Womack to revisit Basement change order will be on September 17, 2019. Board Members requesting in written form of the cost breakdown to include drive time, labor, dump fees, etc.

C. Board Members approved the purchase of Howard P. Dickess properties / parcel #36-069-1300.000 and 36-076-0800.000. However, Board requesting from Stephen D. Burcham to meet with State regarding the remittance of any State Tax Liens. Will review next Sept 17, 2019 Board Meeting.

D. Board members review the verbal request by Mr. Donald Carter 1781 St Rt 775 (neighbor to Land Banks property at 1767 St Rt 775) to trim trees that are falling onto his property. Mr. Carter stated he had been trimming the trees for years and doesn't wish to continue anymore. Board members decided to send letter stating Mr. Carter can continue to cut the trees that encroach or hang onto his property.

E. Resolution (Item 19.89) Motion made by Stephen D. Burcham to buy back tax lien on Robert and Nancy Farley property located at 17 TWP Rd 1156 South Point OH Parcel 06-056-1100.000 & 06-056-1300.000. Second by DeAnna Holliday. All agreed. Motion passed.

F. Resolution (Item 19.90) Motion made by Freddie Hayes approve a credit card from Lowes to the Land Bank with a limit of \$1,000. Second by DeAnna Holliday. All agreed. Motion passed.

G. Resolution (Item 19.91) Motion made by Stephen Dale Burcham to award Southern 52 Excavating Demolition contract #33 for amount of \$82,960. The Lowest and Best use. Second by DeAnna Holliday. All Agreed. Motion Passed.

H. Resolution (Item 19.92) Motion made by Freddie Hayes to award Portsmouth Hydroseeding, LLC. Greening Contract #33 for the amount of \$15,950. All agreed. Motion passed.

I. Resolution (Item 19.93) Motion made by Stephen D. Burcham to approve Prime Inc. as a Hazard waste contractor for the Land Bank. Second by Freddie Hayes. All agreed. Motion passed.

V. Informational

- A. BOR Hearings for 2019
1. September 11, 2019
2. October 30, 2019

B. Next Land Bank Board Meeting-September 17, 2019

C. Building Contractor(s) needed

D. Audit


E. Received letter from Mason TWP to Land Bank to donate Parcel #13-028-0500.000 and 13-028-0800.000 for a community center

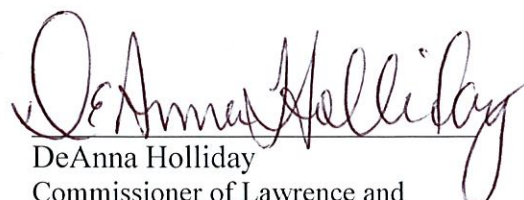
VI. Audience Participation

- A. Marty Webb expressed the need to break out the package for the smaller Contractors and Smaller Companies.

X. Adjourn

Stephen D. Burcham adjourned the meeting at 1:14PM.


Stephen D. Burcham, CPA,
Treasurer of Lawrence County
and Chair


DeAnna Holliday
Commissioner of Lawrence and
Vice Chair