

Lawrence County Land Reutilization Corporation

Committee Meeting Minutes

October 12, 2017 @ 10:00 AM

I. Call to order

Stephen Dale Burcham called to order the meeting of the Lawrence County Land Reutilization Corporation Committee at 10:00AM on ~~September~~^{October} 12, 2017 located at 327 Vernon St. Ironton, Ohio.

The following persons were present:

Board Members

- Stephen Dale Burcham, CPA, Lawrence County Treasurer, Chairman
- Terri Smith designee from Katrina Keith, Mayor
- DeAnna Holliday, Commissioner and Vice Chair
- Summer Sullivan designee for Bill Pratt

Absent Board Members

- Bill Pratt, Commissioner
- Tyler Walters Fiscal Officer for Upper TWSP and designee

Land Bank Staff

- Thomas Schneider, Land Bank Director of Operations
- Marie McKenzie, Lawrence County Deputy Treasurer
- Patricia Fields, Fiscal Officer

Public Attendees:

- Shannon Hensley, Bid Applicant
- Patty Thompson, Choices

II. Prior Minutes

Resolution (Item 17.10) Motion made by Stephen Dale Burcham to accept prior meeting minutes as emailed. Second by Summer Sullivan. All agreed. Motion passed.

III. Financials

Resolution (Item 17.71) Motion by Stephen Dale Burcham to approve the financial report with nineteen submissions to OFHA for reimbursements. Second by Terri Smith. All agreed. Motion passed.

IV. Tax Lien

Motion made by Stephen Dale Burcham to table this discussion until November 9, 2017 allowing for Land Bank Staff to access the surrounding properties.

V. Old business

A. None

VI. New Business

A. Resolution (Item 17.72) Motion made by DeAnna Holliday to accept, the above fair market value bid offer, in the amount of \$14,000 from Paul Hart for parcel #06-163-1000.000; 351 TWP Rd 1013 South Point, OH 45680. Second by Terri Smith. All agreed. Motion passed.

B. Resolution (Item 17.73) Motion made by Stephen Dale Burcham to accept, the above fair market value bid offer, in the amount of \$11,017 from Shannon Hensley for parcel #10-003-1800.000; 1967 N. 4th St Ironton, OH 45638. Second by DeAnna Holliday. All agreed. Motion passed.

C. Resolution (Item 17.74) Motion made by DeAnna Holliday to accept, the above fair market value bid offer in the amount of \$12,000, from Angela Nance for parcel #26-076-1800.000; 22 Front St

Proctorville, OH 45669 with the bidder's intended use to place a new 2017 Clayton Mobile Home, provided the bidder converts the "personal property" to real property" per county requirements. Thomas Schneider to modify mobile home restrictions for this specific sale. Second by Terri Smith. All agreed. Motion passed.

D. Resolution (Item 17.75) Motion made by Stephen Dale Burcham to table three bid offers Donald Peck, Donald and Jane Rice, and Paul Hart on parcel #24-014-1000.000; 118 3rd Ave Chesapeake, OH 45619 until response of submission for reimbursement from OFHA. Second by DeAnna Holliday. All agreed. Motion passed.

E. Resolution (Item 17.76) Motion made by DeAnna Holliday to accept side lot offer of \$500 from Mary Gordon for parcel #35-040-0800.000; 805 S. 7th St. Ironton, OH 45638. Mary Gordon agreed to pay survey. Second by Stephen Dale Burcham. All agreed. Motion passed.

F. Resolution (Item 17.77) Motion made by Stephen Dale Burcham to award Demolition Packet #7 bid offer to Southern 52 Excavating in the amount of \$42,220. Second by DeAnna Holliday.

G. Resolution (Item 17.78) Motion made by Stephen Dale Burcham to award Demolition Packet #8 bid offer to Danny Sullivan Excavating, Inc in the amount of \$42,870 contingent upon Danny Sullivan providing his current workers compensation certificate. Second by DeAnna Holliday. All agreed. Motion passed. Note: Received copy of certificate by email 10/12/17 via email at 12:55PM and Danny Sullivan delivered copy to office 1:10PM.

H. Resolution (Item 17.79) Motion made by Stephen Dale Burcham to award Asbestos Sampling Packet #5 bid offer to Diamond Environmental in the amount of \$1,400. Second by DeAnna Holliday. All agreed. Motion passed.

I. Resolution (Item 17.80) Tim Knight was requesting the Land Bank to donate to himself a door and door hinge from a Non-OFHA property. Mr. Knight requested to sign a liability waiver. Motion made by Stephen Dale Burcham not to accept his request due to the safety liability and he is not a non-profit charitable organization. Second by Terri Smith. All agreed. Motion passed.

VII. Hearings and Meetings

- A. BOR Hearing October 18, 2017 at 8:30AM
- B. Land Bank Board Meetings
 - October 26, 2017 at 10:00AM
 - November 9, 2017 at 10:00AM
 - November 20, 2017 at 10:00AM
 - December 14, 2017 at 10:00AM

VIII. Informational – DeAnna Holliday entered meeting at 10:07AM

IX. Audience Participation

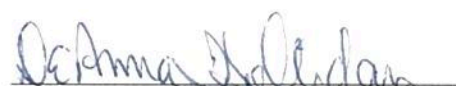
A. **Shannon Hensley** presented his bid offer and intended use.

Patty Thompson-Stapleton of Choices AKA Capital Housing asked for donation, assistance with purchasing 2-4 lots contiguous for future build of duplexes and quadplexes.

X. Adjourn

Stephen Dale Burcham adjourned the meeting at 11:32AM.


Stephen D. Burcham, Chair


DeAnna Holliday, Vice-Chair

Lawrence County Land Reutilization Corporation

Committee Meeting Minutes

October 26, 2017 @ 10:00 AM

I. Call to order

Stephen Dale Burcham called to order the meeting of the Lawrence County Land Reutilization Corporation Committee at 10:00AM on October 26, 2017 located at 327 Vernon St. Ironton, Ohio.

The following persons were present:

Board Members

- Stephen Dale Burcham, CPA, Lawrence County Treasurer, Chairman
- Katrina Keith, Mayor
- DeAnna Holliday, Commissioner and Vice Chair
- Carla Salyers, Designee for DeAnna Holliday
- Summer Sullivan designee for Bill Pratt

Absent Board Members

- Bill Pratt, Commissioner
- Tyler Walters Fiscal Officer for Upper TWSP and designee

Land Bank Staff

- Thomas Schneider, Land Bank Director of Operations
- Marie McKenzie, Lawrence County Deputy Treasurer
- Patricia Fields, Fiscal Officer

Public Attendees:

- Fredrick Fisher, McCown & Fisher
- Carla Salyers
- Mike Shepherd, Asbestos Consultant

II. Prior Minutes

Resolution (Item 17.10) Motion made by Katrina Keith to accept prior meeting minutes as emailed. Second by Stephen Dale Burcham. All agreed. Motion passed.

III. Old business

A. Resolution (Item 17.74) Motion made by Stephen Dale Burcham to table Angela Nance's review of bid, until the Land Bank receives response from OFHA regarding the height requirements, confirmation from Vanderbuilt they will release title (so, it can become real property), and information from the Village of Proctorville regarding the requirements since, the mobile home is in a flood-plane. Second by Katrina Keith. DeAnna Holliday entered the meeting at 10:05AM.

IV. New Business

A. Resolution (Item 17.81) Motion made by Katrina Keith to award the demolition bid provide the completion date by December 8, 2017 to Southern 52 Excavating, Inc. for the amount of \$73,429. Second by DeAnna Holliday. All agreed. Motion passed.

B. Resolution (Item 17.82) Motion made by Stephen Dale Burcham to deny payment to Pinkerman's Excavating and Construction LLC for invoice #50 due to clear board error. Mr. Pinkerman placed clear board on the wrong property, 705 Mastin Ave in Ironton, OH. Second by Katrina Keith. All agreed. Motion passed.

C. Resolution (Item 17.83) Entered Executive Session to discuss litigation with counsel Frederick Fisher Jr. at 10:30AM. Motion to begin Executive Session made by Stephen Dale Burcham. Second by DeAnna Holliday. All agreed. Motion Passed. Roll call. Stephen Dale Burcham, DeAnna Holliday, Summer Sullivan, and Katrina Keith present. Additional parties present

were: Frederick Fisher Jr. attorney, counsel for Lawrence County Land Reutilization Corporation, Thomas Schneider Administrator, Marie McKenzie Deputy Treasurer, Patricia Fields Financial Officer, and Mike Shepherd Asbestos Consultant. Executive Session ended at 11:00 AM.

V. Hearings and Meetings

- A. Land Bank Board Meetings
 - November 9, 2017 at 10:00AM
 - November 20, 2017 at 10:00AM
 - December 14, 2017 at 10:00AM

VI. Informational

- A. Derick Fisher spoke on behalf of the Village of Coal Grove. The Village didn't have their scheduled meeting. The resolution is in process for Marion Pike.
- B. Ohio University (Proctorville Campus) has the opening of the Running Track on November 4, 2017 at 12:00 PM.

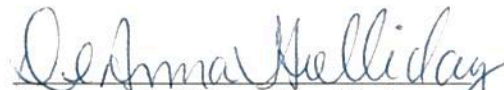
VII. Audience Participation

- A. None

VIII. Adjourn

Stephen Dale Burcham adjourned the meeting at 11:37AM.


Thomas P. Schneider (designee)
Stephen D. Burcham, Chair


DeAnna Holliday, Vice-Chair