

# Lawrence County Land Reutilization Corporation

## Committee Meeting Minutes

November 9, 2017 @ 10:00 AM

### I. Call to order

DeAnna Holliday called to order the meeting of the Lawrence County Land Reutilization Corporation Committee at 10:03AM on November 9, 2017 located at 327 Vernon St. Ironton, Ohio.

The following persons were present:

#### **Board Members**

- Katrina Keith, Mayor
- DeAnna Holliday, Commissioner and Vice Chair
- Bill Pratt, Commissioner
- Thomas Schneider, Designee for Stephen Dale Burcham

#### **Absent Board Members**

- Stephen Dale Burcham, Treasurer and Chair
- Tyler Walters Fiscal Officer for Upper TWSP

#### **Land Bank Staff**

- Marie McKenzie, Lawrence County Deputy Treasurer
- Patricia Fields, Fiscal Officer

#### **Public Attendees**

- Carla Salyers

### II. Prior Minutes

**Resolution (Item 17.10)** Motion made by DeAnna Holliday to accept prior meeting minutes as emailed. Second by Katrina Keith. All agreed. Motion passed.

### III. Financials

Motion made by DeAnna Holliday to accept the financial report. Second by Thomas Schneider. All agreed. Motion passed.

### IV. Old business

**A.** Bill Pratt entered meeting at 10:07AM. **Resolution (Item 17.74)** Motion made by Katrina Keith to table until the November 20, 2017 Land Bank Board meeting to rescind Angela Nance's bid offer. Allowing Angela Nance the thirty days the signing of the purchase contract agreement requires. Angela Nance contacted Thomas Schneider via telephone call requesting to rescind bid offer of \$12,000 on property located at 22 Front St in Proctorville, OH. Marie McKenzie and Thomas Schneider left messages and sent emails requesting written documentation to rescind. Second by Bill Pratt. All agreed. Motion passed.

### V. New Business

**A.** Bill Whitaker did not attend the Land Bank Board Meeting.

**B.** No executive session required.

**C. Resolution (Item 17.85)** Motion made by DeAnna Holliday to extend offer of replacement for cost of a wood fence that was mistakenly knocked down during demolition. Darla Adkins will be responsible for labor to erect. Written Hold Harmless Agreement will be signed. Second by Katrina Keith. All agreed. Motion passed.

**D. Resolution (Item 17.86)** Motion made by Bill Pratt to award Asbestos Sampling Packet #6

to Diamond Environmental Consulting, Inc. for the bid amount of \$3,400. Second by Katrina Keith. All agreed. Motion Passed.

**VI. Hearings and Meetings**

- A. Land Bank Board Meetings  
November 20, 2017 at 10:00AM  
December 14, 2017 at 10:00AM

**VII. Informational**

- A. None


**VIII. Audience Participation**

- A. None

**IX. Adjourn**

DeAnna Holliday adjourned the meeting at 11:15AM.

  
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Stephen D. Burcham, Chair

  
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DeAnna Holliday, Vice-Chair

# Lawrence County Land Reutilization Corporation

## Committee Meeting Minutes

November 27, 2017 @ 2:30 PM

### I. Call to order

Stephen Dale Burcham called to order the meeting of the Lawrence County Land Reutilization Corporation Committee at 2:03PM on November 27, 2017 located at 327 Vernon St. Ironton, Ohio.

The following persons were present:

#### **Board Members**

- Stephen Dale Burcham, Treasurer and Chair
- Katrina Keith, Mayor
- DeAnna Holliday, Commissioner and Vice Chair
- Summer Sullivan, Designee for Bill Pratt

#### **Absent Board Members**

- Bill Pratt, Commissioner
- Tyler Walters Fiscal Officer for Upper TWSP

#### **Land Bank Staff**

- Marie McKenzie, Lawrence County Deputy Treasurer
- Patricia Fields, Fiscal Officer
- Thomas Schneider, Land Bank Director

### II. Prior Minutes

**Resolution (Item 17.10)** Motion made by Katrina Keith to accept prior meeting minutes as emailed. Second by DeAnna Holliday. All agreed. Motion passed.

### III. Old business

**A. Resolution (Item 17.74)** Motion made by Katrina Keith to rescind previous board decision on bid offer for \$12,000 from Angela Nance on property located at 22 Front St Proctorville, OH. She has not signed purchase contract and verbally rescinded bid in October 2017. Second by DeAnna Holliday. All agreed. Motion passed.

### IV. New Business

**A. Resolution (Item 17.85)** Motion made by Stephen Dale Burcham to approve increase of bill for amount of \$4,150 for Sullivan Excavating on 4479 St Rt 7. Second by Katrina Keith. All agreed. Motion Passed.

**B. Resolution (Item 17.86)** Motion made by Stephen Dale Burcham to mail letter to Sullivan Excavating regarding leaving some concrete on 590 Co Rd 31 Chesapeake, OH 45619. Second by Katrina Keith. All agreed. Motion passed.

**C. Resolution (Item 17.87)** Motion made by Stephen Dale Burcham to request Mike Shepard to periodically visit sites and to dig sample holes looking for buried debris. Second by Katrina Keith. All agreed. Motion passed.

**D. Resolution (Item 17.88)** Motion made by Stephen Dale Burcham to award Packet #10 to three demolition contractors.

1. Womack Excavating, LLC. for bid amount of \$7,479 for site 91 Pine St Ironton, OH

2. Southern 52 Excavating, Inc. for bid amount of \$5,500 for site located at 308 Heplar St. Ironton, OH

3. Danny Sullivan Excavating, LLC. for the bid amount of \$17,075 for sites located at 1409 S. 9<sup>th</sup> Ironton, OH, 413 Pike St Coal Grove, OH, and 929 Marion Pike Coal Grove, OH. Second

by Katrina Keith. All agreed. Motion Passed.

**E. Resolution (Item 17.89)** Motion made by Katrina Keith to award the Asbestos Sampling contract to Diamond Environmental Consulting, Inc. for the amount of \$2,450. Second by DeAnna Holliday. All agreed. Motion passed. Summer Sullivan exited meeting at 3:30PM.

**F.** Discussion requested by DeAnna Holliday regarding complaint on property by previous property owner's family member on 929 Marion Pike Coal Grove, OH. No motion and item died.

**G.** Morris City Properties were tabled to December 14, 2017 regarding lease agreement for 2018.

**H. Resolution (Item 17.90)** Motion made by Stephen Dale Burcham to elect Harriette Ramsey as an honorary Project Fundraising Person for Burlington and South Point regarding Pulley's Nursing Home.. Second by DeAnna Holliday. All agreed. Motion passed.

**V. Hearings and Meetings**

- A.** Land Bank Board Meetings  
December 14, 2017 at 10:00AM

**VI. Informational**

**A.** Board needs to decide on day for 2018 Land Bank Board Meeting. Suggestions were Wednesday 2PM. No Tuesdays.

**B.** 58 demolitions completed

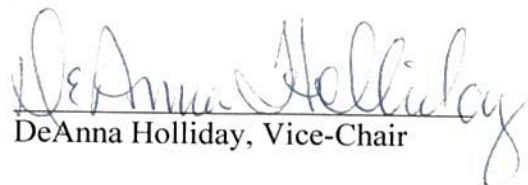
**VII. Audience Participation**

- A.** None

**VIII. Adjourn**

Stephen Dale Burcham adjourned the meeting at 3:45PM.

  
Stephen D. Burcham, Chair

  
DeAnna Holliday, Vice-Chair