

Lawrence County Land Reutilization Corporation

Committee Meeting Minutes

March 19, 2019 @ 12:00PM

I. Call to order

Stephen Dale Burcham called to order the meeting of the Lawrence County Land Reutilization Corporation Committee at 12:00PM on February 19, 2019 located at 327 Vernon St. Ironton, Ohio 45638.

The following persons were present for the Board Meeting:

Board Members

- Stephen Dale Burcham, Treasurer of Lawrence County and Chair
- DeAnna Holliday, Commissioner of Lawrence County and Vice Chair
- Katrina Keith, Mayor
- Freddie Hayes, Commissioner of Lawrence County

Absent Board Members

- Tyler Walters, Fiscal Officer for Upper TWSP

Land Bank Staff

- Patricia Fields, Fiscal Officer
- Marie McKenzie, Lawrence County Deputy Treasurer
- Thomas Schneider, Land Bank Administrator
- Frederick Fisher, Legal Counsel McCown and Fisher

Public Attendees

- David Adkins
- Bobby Hanshaw
- Daniel Bryant
- Carla Salyer

II. Prior Minutes

A. Resolution (Item 17.10) Motion made by Stephen Dale Burcham to accept prior meeting minutes as emailed. Second by Katrina Keith. All agreed. Motion passed.

III. Old business

A. Eugene Baisden requested a fence to be installed and paid by Land Bank. Motion made by DeAnna Holliday to pay for fence materials totaling \$2,525 and Mr. Baisden to sign a Hold Harmless waiver. Mr. Baisden is responsible to install his fence. Second by Freddie Hayes. Stephen Dale Burcham abstained. Motion Passed. **Note:** Eugene Baisden contacted Thomas Schneider requesting him to call at 3:36PM. Thomas Schneider presented the boards resolution regarding the fence. Eugene Baisden declined the Land Bank's proposal.

B. Resolution (Item 19.14) Motion made by Stephen Dale to accept revised bid offer of \$5,000 for ½ ac of property from Jason and Kimberly Autherson for Parcel #27-008-1700.000 located at 108 Co Rd 45 Ironton, OH 45638. Second by Katrina Keith. All agreed. Motion Passed. **Note:** Thomas Schneider contact by phone 3/21/19. Thomas Schneider will contact with closing date. Title work was commissioned on 3/21/19.

IV. Financials

A. Resolution (Item 19.17) Motion made by Katrina Keith to approve February 2019 financials. Second by Stephen Dale Burcham. All agreed. Motion Passed.

New Business

A. Tom Mignery, VAP CP with Burgess and Niple presented presentation of how to acquire grants, requirements, and suggestions for gas stations/commercial structures. DeAnna Holliday and Freddie Hayes entered meeting at 12:08PM.

B. Resolution (Item 19.18) Motion made by Stephen Dale Burcham to transfer Parcel #19-267-0600.000 located at 14397 St Rt 7 Athalia, OH to the Village Hall. Second by Katrina Keith. All agreed. Motion passed. **Note:** Fredrick Fisher, Legal Counsel for Land Bank presented purchase agreement and return signed to the Land Bank 3/20/19.

C. Resolution (Item 19.19) Motion made by Stephen Dale Burcham to accept donated Parcel #29-086-1100.000 from David Abrams located at 213 Orchard St Coal Grove, OH provided it has clear and marketable title. Second by DeAnna Holliday. All agreed. Motion Passed.

D. Discussion: DeAnna suggested giving David Adkins a 20 ft right of way from the Land Bank property located at 0 TWP RD 1010. Stephen Dale Burcham suggested to table until Board Meeting on April 15, 2019 to review the offer of \$4,000 for Parcel #23-086-0903.001. All agreed.

E. Resolution (Item 19.20) Motion made by Stephen Dale Burcham to accept bid offer of \$9,000 plus survey cost from Bobby Hanshaw for Parcel #14-020-0400.000 & #14-019-1200.000 located at 0 St Rt 243 Coal Grove, OH. Second by DeAnna Holliday. All agreed. Motion Passed.

G. Resolution (Item 19.21) Motion made by DeAnna Holliday not to accept offer of \$1,100 from Thomas Woods on Parcel #36-119-0900.000 located at 2507 ½ S. 8th St. DeAnna Holliday requested a counter offer for \$1,500. Second by Freddie Hayes. All agreed. Motion Passed. **Note:** Thomas Schneider Left Messages on Voicemail and mailed letter 3/20/19.

H. Resolution (Item 19.22) Motion made by Stephen Dale Burcham to accept bid offer of \$2,500 for Parcel #07-022-1307.000 from Daniel Bryant for property located at 0 Mann St Ironton, OH 45619. Second by Katrina Keith. All agreed. Motion Passed.

I. Resolution (Item 19.23) Motion made by DeAnna Holliday to Award Mowing Bid for Packet #1 & #2 to Brown Landscaping Management for the amount of \$58 monthly for six months. Second by Katrina Keith. All agreed. Motion Passed. **Note:** Thomas Schneider contacted by phone and emailed who received the award 3/20/19.

J. Resolution (Item 19.24) Motion made by DeAnna Holliday to Award Mowing Bid for Packet #4 to Southern 52 Excavating, Inc. for the amount of \$63 monthly for six months. Second by Katrina Keith. All agreed. Motion Passed.

K. Resolution (Item 19.25) Motion made by DeAnna Holliday to Award Mowing Bid for Packet #3 & #5 to Bishop Lawn Care for the amount of \$51 monthly for six months. Second by Katrina Keith. All agreed. Motion Passed.

L. Resolution (Item 19.26) Motion made by Freddie Hayes to Award demolition packet to Pinkerman's Excavating and Construction, LLC. Second by DeAnna Holliday. All agreed. Motion Passed. **Note:** Thomas Schneider contacted by phone and emailed who received the award 3/19/19.

M. Resolution (Item 19.27) Motion made by Stephen Dale Burcham for a Policy and Procedure change to the Land Bank's current practice. As is, deemed to be in the Land Bank's interest, it may assign asbestos sampling contracts only without public notice and competitive bidding, on a case by case basis. Second by Freddie Hayes. All agreed. Motion Passed.

N. Resolution (Item 19.28) Motion made by Freddie Hayes and in association with Resolution Item 19.27 to assign asbestos sampling contracts to Diamond Environmental Consulting, LLC for 2019. Second by Stephen Dale Burcham. All Agreed. Motion Passed.

O. Resolution (Item 19.30) Motion made by Stephen Dale Burcham to purchase four Parcels from Margaret Terry ETAL for **Parcel #06-118-0400.000** located at 13 TWP Rd South Point 45638 for amount of \$25,000, OH, **Parcel #06-112-1800.000** located at 123 TWP Rd 1426

South Point, OH 45638 for amount of \$7,000, **Parcel #06-200-1702.000** located at 136 TWP Rd 1067 South Point, OH 45638 for amount of \$6,000, and **Parcel #06-200-1703.000** located at 0 TWP Rd 1067 South Point, OH 45638 for amount of \$6,000. Second by Stephen Dale Burcham. All Agreed. Motion Passed.

P. Resolution (Item 19.31) Motion made by Stephen Dale Burcham to purchase Parcel #32-039-1000.0000 for the amount of \$6,500 located at 3898 Co Rd 36 Chesapeake, OH 45619. Second by Katrina Keith. All Agreed. Motion Passed.

Q. Resolution (Item 19.32) Motion made by Katrina Keith to purchase Parcel #36-076-0800.001 located at 2555 S. 3rd St Ironton, OH 45638 (Shenanigan's Bldg) for the amount of \$13,750. Second by DeAnna Holliday. All Agreed. Motion Passed.

V. Hearings and Meetings

- A. BOR Hearing – June 12, Sept 11, and Dec 11, 2019.
***Waiting on date for possible April BOR Hearing.
- B. Next Land Bank Meeting – April 15, 2019

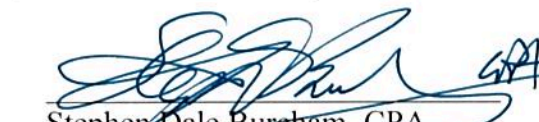
VI. Informational

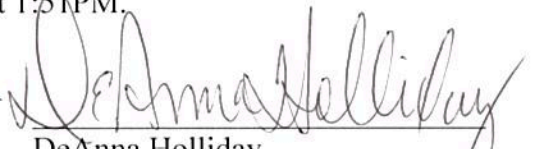
VII. Audience Participation

- A. David Adkins, Bobby Hanshaw, and Daniel Bryant

VIII. Adjourn

Stephen Dale Burcham adjourned the meeting at 1:51PM.


Stephen Dale Burcham, CPA
Treasurer of Lawrence County and Chair


DeAnna Holliday
Commissioner of Lawrence and Vice Chair