

Lawrence County Land Reutilization Corporation

Committee Meeting Minutes

June 5, 2017 @ 10:00 AM

I. Call to order

Stephen Dale Burcham called to order the meeting of the Lawrence County Land Reutilization Corporation Committee at 10:04 AM on June 5, 2017 in the conference room of the Lawrence County Land Bank office located at 327 Vernon St Ironton, Ohio.

The following persons were present:

Board Members

- Stephen Dale Burcham, CPA, Lawrence County Treasurer, Chairman
- Katrina Keith, Mayor
- DeAnna Holliday, Commissioner and Vice Chair
- Bill Pratt, Commissioner

Absent Board Members

- Tyler Walters Fiscal Officer and his designee Craig Thomas-for Upper TWSP.

Land Bank Staff

- Thomas Schneider, Land Bank Director of Operations
- Patricia Fields, Lawrence County Fiscal Officer
- Marie McKenzie, Lawrence County Deputy Treasurer

Public Attendees:

- Aaron Heighton
- Jason Ford
- William Keating
- Jesse Conwell and Jonathan Conwell
- Jim Kratzenburg
- Derick Fisher – Attorney of McCown & Fisher, LPA

II. Prior Minutes Resolution (Item 17.10) Motion made by DeAnna Holliday to accept prior meeting minutes as emailed. Second by Katrina Keith, roll call and motion passed.

III. Old business

A. Resolution (Item 17.12) Reimbursement Agreements signed. (Resolution: 2016.2).

B. Resolution (Item 17.24) Amended resolution to include policy of Point Counting Analysis can be used and payment of additional expense incurred by the inspecting company above their bid proposal to be at the discretion of the LB director. Motion by Stephen Dale Burcham. Second by Bill Pratt. Second by DeAnna Holliday. Board approved additional expense. Motion by Stephen Dale Burcham to pay Diamond Environmental, Inc (Andre Motley) additional \$300 for the analysis. Second by DeAnna Holliday. Board approved additional expense.

IV. New Business

A. Resolution (Item 17.33) Derick Fisher completed covenants and ratified by board. Motion by DeAnna Holliday. Second by Katrina Keith. All agree. Motion Passed.

B. Resolution (Item 17.31) Previous Bid Offer by Aaron Heighton rescinded due to proposed restrictions. Motion by Katrina Keith to accept bid rescission and allow thirty-day reassessment and bid proposal from Mr. Heighton on June 15th. Second Bill Pratt. All agreed.

Lawrence County Land Reutilization Corporation

Committee Meeting Minutes

June 15, 2017 @ 10:00 AM

I. Call to order

Stephen Dale Burcham called to order the meeting of the Lawrence County Land Reutilization Corporation Committee at 10:00AM on June 15, 2017 in the conference room of the Lawrence County Land Bank office located at 327 Vernon St Ironton, Ohio.

The following persons were present:

Board Members

- Stephen Dale Burcham, CPA, Lawrence County Treasurer, Chairman
- Terri Smith Designee for Katrina Keith, Mayor
- DeAnna Holliday, Commissioner and Vice Chair
- Summer Sullivan designee Bill Pratt, Commissioner

Absent Board Members

- Katrina Keith, Mayor
- Tyler Walters Fiscal Officer and his designee Craig Thomas-for Upper TWSP.

Land Bank Staff

- Thomas Schneider, Land Bank Director of Operations
- Patricia Fields, Lawrence County Fiscal Officer
- Marie McKenzie, Lawrence County Deputy Treasurer

Public Attendees:

- Mike Shepard Asbestos Consultant
- Jeremy Wells – Ironton Tribune

II. Prior Minutes Resolution (Item 17.10) Motion made by Stephen Dale Burcham to accept prior meeting minutes as emailed. Second by Summer Sullivan, roll call and motion passed.

III. Old business

A. Resolution (Item 17.31) Approved by the Board for change of Bid. Motion by DeAnna Holliday to award bid in the amount \$2,000, Blacktop restrictions, and request Mr. Heighton to return in thirty days to sign purchase contract. If Mr. Heighton utilizes his entire thirty days to sign purchase contract he would still be granted a minimum of ninety days totaling 120 days. Second by Stephen Dale Burcham. All Agreed. Motion Passed.

IV. New Business

A. Resolution (Item 17.39) Financial Report was accepted. Motion by Stephen Dale Burcham. Second by DeAnna Holliday. All agree. Motion Passed.

B. Resolution (Item 17.40) Motion by Stephen Dale Burcham to have minimum bid of \$5,000 for buildable lots and \$3,500 for non-buildable lots. Second by DeAnna Holliday. All agreed. Motion Passed.

C. Resolution (Item 17.37) 847 N. 5th Street Ironton, OH. Bid was not accepted from Arthur Myers for the amount \$3,001 due to not meeting minimum standards and use. Motion to reject by Stephen Dale Burcham. Second by DeAnna Holliday. All agreed. Motion passed.

F. Resolution (Item 17.41) Motion made by Stephen Dale Burcham to accept asbestos

inspection bids for packet two and three from Solid Rock construction for amount of \$11,594 per packet. Second by Summer Sullivan. Roll called. Motion passed. Request to return

analysis by July 7, 2017 on both packet. Solid Rock was the only bid received on packet two and three.

E. Resolution (Item 17.42) Demolition Awarded to Southern 52. The bid was the lowest and best. Motion by Stephen Dale Burcham to begin on June 26, 2007 and to be completed with-in 30 days. All agreed. Motion passed.

F. Resolution (Item 17.43) Property was donated from Loan Central on parcel 23-099-1600.000) 0 State Route 7 Proctorville, OH 45619. Motion made by DeAnna Holliday to accept the donation pending marketable title assessment. Second by Terri Smith. All agreed. Motion passed.

V. Audience Participation

None

VI. Up-Coming Meetings

- A. July 13, 2017 Board Meeting located at 327 Vernon St, Ironton, Ohio
- B. July 26, 2017 Board of Revision Meeting on the 2nd floor auditor's conference room.
- C. August 30, 2017 Board of Revision Hearing on the 2nd floor auditor's conference room.
- D. September 7, 2017 Board of Revision Hearing on the 2nd floor auditor's conference room.
- E. Tentative Demolition Date is July 3rd 2017. The demolition packets will go out and the Board will approve those on July 20th 2017 if needed.
- F. Tentative Asbestos Packet Date can be as early as July 27, 2017.

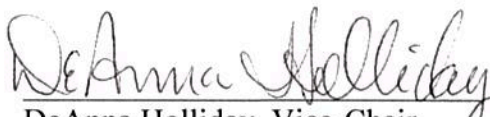
VII. Information

Wire-Type Fencing will be placed around the vacant lot until sold on 847 N. 5th Street, Ironton, OH, to prevent vehicles driving through or parking on the lot.

VIII. Adjournment

Stephen Burcham adjourned the meeting at 11:17AM.


Stephen D. Burcham, Chair


DeAnna Holliday, Vice-Chair

Motion passed

C. Resolution (Item 17.27) Previous bid offer amended for Jason Ford. Change from garage with apartment to a garage only, six months to commence construction, and to have completed in twelve months from date of commencement. Motion by Bill Pratt. Second by Katrina Keith. All agreed. Motion passed.

D. Resolution (Item 17.26) Previous bid amended for William Keating. Intended use changed. No garage and additional front side parking. Motion by Bill Pratt to accept the amended intent. Second by Katrina Keith. DeAnna Holliday Disagreed. Motion passed.

E. Resolution (Item 17.32) Previous bid delayed for Jesse Conwell allowing for a review for the restrictive covenants and decision to withdraw initial bid. Motion by Stephen Dale Burcham for decision must be submitted by July 6, 2017. Then review the revised bid on July 13, 2017. Second by Bill Pratt. All agreed. Motion passed.

F. Resolution (Item 17.34) 715 Depot Square Ironton, OH. Bid Accepted in amount of \$12,500 from David Lambert. Motion by Bill Pratt. Second Katrina Keith. All agree. Motion passed.

G. Resolution (Item 17.35) 707 Depot Square Ironton, OH. Bid by Jim Kratzenburg in amount of \$2,500. Board decision to move to Executive Session with Mr. Kratzenburg. All non-board members removed themselves from the room. Land Bank meeting was called back to order. Bid accepted. Motion by Katrina Keith to accept Jim Kratzenburg in the amount of \$2,500. Second by Bill Pratt. All agree. Motion passed.

E. Resolution (Item 17.36) 847 N. 5th Street Ironton, OH. Bid was not accepted from Arthur Myers in the amount of \$2001. Motion to reject by DeAnna Holliday. Second by Stephen Dale Burcham. All agree. Motion passed

F. Resolution (Item 17.37) 506 Scott Ave., Ironton, OH. and 2207 S. 5th Street Ironton, Ohio. New Bid for both properties combined from Jim Kratzenburg in the amount of \$5,001. Motion to accept bid by Katrina Keith. Second by Bill Pratt. All agree. Motion passed.

F. Resolution (Item 17.38) 707 Depot Street Ironton, OH. Bid was not accepted by David Lambert in the amount of \$8,000.

V. Audience Participation

None

VI. Up-Coming Meetings

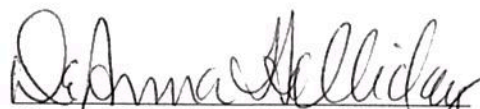
- A. June 15, 2017 Board Meeting located at 327 Vernon St, Ironton, Ohio
- B. July 13, 2017 Board Meeting located at 327 Vernon St, Ironton, Ohio
- C. July 26, 2017 Board of Revision Meeting on the 2nd floor auditor's conference room.
- D. August 30, 2017 Board of Revision Hearing on the 2nd floor auditor's conference room.
- E. September 7, 2017 Board of Revision Hearing on the 2nd floor auditor's conference room.

There was no further new business.

VII. Adjournment

Stephen Burcham adjourned the meeting at 12:38PM.


Stephen D. Burcham, Chair


DeAnna Holliday, Vice-Chair