

Lawrence County Land Reutilization Corporation

Committee Meeting Minutes

February 9, 2017 @ 10:00 AM

I. Call to order

Stephen Dale Burcham called to order the meeting of the Lawrence County Land Reutilization Corporation Committee at 10:00 am on February 9th, 2017 in the conference room of the Lawrence County Land Bank office located at 327 Vernon St Ironton, Ohio.

The following persons were present:

Board Members

- Stephen Dale Burcham, CPA, Lawrence County Treasurer, Chairman
- DeAnna Holliday (Vice Chair)
- Bill Pratt, Commissioner (Board Member)
- Tyler Walters, Commissioner (Fiscal Officer for Upper TWSP)
- Terri Smith, (Designee for Mayor Katrina Keith)

Land Bank Staff

- Thomas Schneider, Land Bank Director of Operations
- Patricia Fields, Lawrence County, Fiscal Officer
- Marie McKenzie, Lawrence County Deputy Treasurer

II. Prior minutes

Motion made by DeAnna Holliday to Accept prior meeting minutes as emailed. Second by Tyler Walters, roll call and motion passed.

III. Old business

(Item 17.3) Ed Rambacher proposal. Pursuant to the conditions outlined in Mr. Rambacher proposal to Stephen Burcham dated Jan. 19, 2017. Bill Pratt motioned to pass contingent on Mr. Rambacher appearing next meeting and outlining business plan. Tyler Walters second the motion. DeAnna Holliday abstained. Will revisit next meeting. Roll called. Motion passed.

(Item 17.4) The Website from Jeremy Wentz for the project cost of \$7,500. The original quote was lowered from \$8,000. Motion made by Tyler Walters and DeAnna Holliday second the motion, rolled called motion passed.

IV. New Business

(Information) Conflict of Interest Agreement. All reviewed and signed agreement.

(Information) Required Ethics Class scheduled for May 2, 2017 at Ohio Southern for 2.5 hours. Please pre-register early on the State of Ohio Attorney General's website.

<http://www.ohioattorneygeneral.gov/Files/Briefing-Room/Events/Legal-Events/Sunshine-Laws-Training/Sunshine-Law-Training-Ironton>

(Item 17.5) The security system from Standard Surveillance and Security motion made by Bill Pratt DeAnna Holliday second the motion. Rolled called. Motion passed. DeAnna Holliday requesting the Standard Surveillance and Security to buy back the equipment if less than one year. Thomas Schneider to negotiate. Standard Surveillance Security responded there was no rebate or recovery of equipment.

(Item 17.6) Approval of general contractor is Marty Webb. Bill Pratt motioned and DeAnna Holliday second the motion. Rolled called. Motion passed.

(Item 17.7) The ratification of Land Bank Policies and Procedures motioned made by Bill Pratt. DeAnna Holliday second. Rolled called. Motion passed.

(Item 17.8) Stephen Dale Burcham motioned not to allow the same asbestos and abatement contractor to be used for the general contract demolition. Potential conflict of interest. If the contractor is approved for an asbestos contract, then a different contractor must be used for the demolition. Motion made by Tyler Walters and second by Bill Pratt. Rolled called. Motion passed.

(Information) Mobile Homes. There are approximately 10% of mobile homes in the Lawrence County in the Urban Development area. Thomas Schneider requested by OFHA that all parties and counties to take pictures, gather information and send supporting information letter. Will revisit next meeting. OFHA is pursuing variance from the Department of Treasury to include in the NIP.

V. Up-Coming Meetings

March 1st, 2017 meeting with Jim Rokakis (Western Reserve Land Conservancy) in the Lawrence County 2rd floor conference room at 10:00AM.

<http://www.wrlandconservancy.org/whatwedo/advocacy-and-research/just-ask-jim/>

March 15th, 2017 is the Board of Revision meeting.

There was no further new business.

VI. Audience participation

None

VII. Adjournment

Stephen Burcham adjourned the meeting.

Stephen D. Burcham, Chair

DeAnna Holliday, Vice-Chair