

Lawrence County Land Reutilization Corporation

Committee Meeting Minutes

December 14, 2017 @ 10:00 AM

I. Call to order

Stephen Dale Burcham called to order the meeting of the Lawrence County Land Reutilization Corporation Committee at 10:03AM on December 14, 2017 located at 327 Vernon St. Ironton, Ohio.

The following persons were present:

Board Members

- Stephen Dale Burcham, Treasurer and Chair
- Katrina Keith, Mayor
- DeAnna Holliday, Commissioner and Vice Chair
- Summer Sullivan, Designee for Bill Pratt

Absent Board Members

- Bill Pratt, Commissioner
- Tyler Walters Fiscal Officer for Upper TWSP and Craig Thomas Tyler Walters Designee

Land Bank Staff

- Marie McKenzie, Lawrence County Deputy Treasurer
- Patricia Fields, Fiscal Officer
- Thomas Schneider, Land Bank Director
- Fredrick Fisher, Attorney for McCown and Fisher

II. Prior Minutes

Resolution (Item 17.10) Motion made by DeAnna Holliday to accept prior meeting minutes as emailed. Second by Katrina Keith. All agreed. Motion passed.

III. Old business

A. Resolution (Item 17.76) Motion made by Stephen Dale Burcham to give Mary Gordon 180 days to obtain a survey. Second by DeAnna Holliday. All agreed. Motion passed.

B. Resolution (Item 17.35 & Item 17.37) Motion made by Stephen Dale Burcham to mail certified letter from the board to Jim Kratzenberg. Mr. Kratzenberg must respond in writing requesting a variance of his original commencement date and provide an exact date for which he intends to begin his proposed improvements. Letter must be received by January 11, 2018 board meeting. Second by DeAnna Holliday. All agreed. Motion passed.

C. Resolution (Item 17.75) Katrina Keith exited the meeting at 10:33AM and Katrina Keith returned back to the meeting at 10:35AM. Motion made by Stephen Dale Burcham to send letter to Mr. Donald Peck denying the side lot bid offer of \$500 on 118 3rd Ave Chesapeake, OH. It is the board's determination this property is eligible for of either commercial or residential development. Second by Katrina Keith. All agreed. Motion passed. Katrina Keith Stepped out at 10:35AM.

IV. New Business

A. Resolution (Item 17.91) Motion made by Katrina Keith to have organizational meeting on Thursday January 11, 2017 at 10:00AM followed by the regular scheduled Land Bank meeting.

B. Resolution (Item 17.92) Katrina Keith also motioned to continue with Land Bank Board meeting on the second Thursday of each month FOR 2018 at 10:00AM. Second by Stephen Dale Burcham. All agreed. Motion Passed.

C. Resolution (Item 17.93) Motion made by DeAnna Holliday to accept the one-year lease contract term from Morris City Properties, LLC for the amount of \$1,100 per month for rent

for the 2018 year. Second by Katrina Keith. All agreed. Motion passed.

D. Resolution (Item 17.94) Motion made by Stephen Dale Burcham to approve the bid change from Womack Excavating, LLC for the amount of \$3,287 on 91 Pine St Ironton, OH, for additional asbestos removal. Second by Katrina Keith. All agreed. Motion passed.

E. Resolution (Item 17.95) Motion made by DeAnna Holliday to approve bid change from Southern 52 Excavating, Inc. on 820 Marion Pike for the amount of \$750 for additional grading, seeding, & straw requested by the land bank. Second by Katrina Keith. All agreed. Motion passed.

F. Resolution (Item 17.96) Motion made by DeAnna Holliday to mail proposal letter to Darla Adkins regarding the cost to replace fence in the amount \$600 for materials only. Second Stephen Dale Burcham. All agreed. Motion passed.

G. Resolution (Item 17.97) Motion made by Stephen Dale Burcham to send letters regarding delayed commencement dates for Mended Reeds and CAO. Second by Katrina Keith. All agreed. Motion passed.

H. Resolution (Item 17.98) Motion made by Stephen Dale Burcham to award sampling contract to Custom Services Industries, Inc. for the amount \$2,487 for Pulleys Nursing Home located at 0 TWP Rd 1026 South Point, OH 45680. Second by Katrina Keith. All agree. Motion passed.

I. Resolution (Item 17.99) Motion made by Stephen Dale Burcham to contact Danny Sullivan with Danny Sullivan Excavating, LLC to cease and desist the demolition of 1409 South 9th St Ironton, OH 45638 until The Land Bank receives confirmation the gas utility has been disconnected and to send Mr. Sullivan a certified letter requesting him to appear January 11, 2018 to discuss the events on 929 Marion Pike in Coal Grove, OH. Second by Katrina Keith. All agreed. Motion passed.

J. Resolution (Item 17.100) Discuss for litigation with counsel Frederick Fisher Jr. regarding letters from Land Bank to Treasurer's Office regarding improper transfers at the Board of Revision Hearings. Motion made by Stephen Dale Burcham to send letters. Second by Katrina Keith. Roll called. Stephen Dale Burcham abstained. All others agreed. Motion passed.

V. Hearings and Meetings

A. BOR Dates: March 22, 2018, April 25, 2018, August 22, 2018, and November 9, 2018

VI. Informational

A. 68 structures demolished to date

B. Chesapeake/ Rome Lions Club Meeting

C. Rockwood area – January 2018 needs additional traffic control

D. 2 Packets of asbestos Sampling Bids (Due Dec. 15, 2017) for Sampling Packets 8 & 9

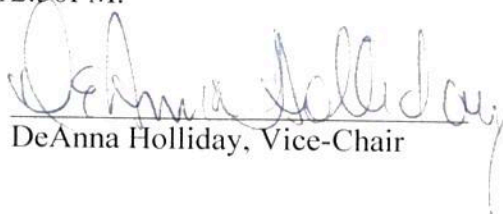
VII. Audience Participation

A. None

VIII. Adjourn

Stephen Dale Burcham adjourned the meeting at 12:50PM.


Stephen D. Burcham, Chair


DeAnna Holliday, Vice-Chair