

Lawrence County Land Reutilization Corporation

Committee Meeting Minutes

August 9th, 2018 @ 2:00 PM

I. Call to order

Stephen Burcham called to order the meeting of the Lawrence County Land Reutilization Corporation Committee at 2:00 PM on August 9th, 2018 located at 327 Vernon St. Ironton, Ohio.

The following persons were present:

Board Members

- Stephen Dale Burcham, Treasurer of Lawrence County and Board Chairman
- Deanna Holliday, Lawrence County Commissioner and Board Vice-chair
- Katrina Keith, Mayor City of Ironton
- Carla Salyers, Designee for Bill Pratt, County Commissioner

Absent Board Members

- Tyler Walters, Fiscal Officer for Upper TWP or designee.

Land Bank Staff

- Patricia Fields, Lawrence County Deputy Treasurer & Land Bank Fiscal Officer
- Thomas Schneider, Land Bank Administrator

Public Attendees

- Phil Lajoie
- Jim Hayes
- Dan Burd
- Brian Pinkerman
- Marty Webb
- Andy Leffingwell
- Travis Owens
- Tim Chapman

II. Prior Minutes

Resolution (Item 17.10) Motion made by Carla Salyers to accept prior meeting minutes as emailed from the meetings on July 12th & July 19th. Second by Deanna Holliday. All agreed. Motion passed.

III. Financials

Resolution (Item 18.62) Motion made by Katrina Keith to accept the Financial Report as discussed. Second by Deann Holliday. All agreed. Motion passed.

IV. Old business

Resolution (Item 18.31) Motion made by Stephen Burcham to accept the withdraw of the bid made by Bill Dingus on the property located at 205 5th St. in Chesapeake with no first right of refusal in the future. Second by Carla Salyers. All agreed. Motion passed.

V. New Business

- A. Resolution (Item 18.63)** Motion made by Katrina Keith to purchase a tax lien from Tax Ease in the amount of \$5,604.01 on parcel 36-024-0300.000. Second Deanna Holliday. All agreed. Motion passed.
- B. Resolution (Item 18.64)** Motion made by Stephen Burcham to accept the change order from Southern 52 Excavating for the removal and backfill of a previously unknown cistern located at 38 Pvt Dr. 761 State Route 775 in the amount of \$1342.50. Second by Deanna Holliday. All agreed. Motion passed.
- C. Resolution (Item 18.65)** Motion made by Stephen Burcham to deny the change order submitted by Southern 52 Excavating for tire removal on the property located at 905 N. 2nd St. in the amount of \$1172.00 and requested that Southern 52 Excavating submit a change order that reflects the number of tires that can be verified. Second by Deanna Holiday. All agreed. Motion passed.
- D. Resolution (Item 18.66)** Motion made by Deanna Holliday to approve Pinnacle Environmental Consulting as an approved contractor subject to proof of insurance for the Charleston location. Second by Stephen Burcham. All agreed. Motion passed.
- E. Resolution (Item 18.67)** Motion made by Deanna Holliday to approve O'Rourke Wrecking Company as an approved contractor with the expectation that O'Rourke Wrecking Company will hire and sub-contract locally. Second by Stephen Burcham. All agreed. Motion passed.
- F. Resolution (Item 18.68)** Motion made by Carla Salyers to transfer the property located at 847 N. 5th St. to the ILCAO in exchange for the satisfaction of the purchase agreement between the Land Bank and ILCAO from 2016. Second by Katrina Keith. All agreed. Motion passed.
- G. Resolution (Item 18.69)** Motion made by Stephen Burcham to table until 23 August demolition packets #20 & 20D in order to contact bidders to ask why bids were lower than average in the area of demolition. Second by Deanna Holliday. All agreed. Motion passed.
- H. Resolution (Item 18.70)** Motion made by Stephen Burcham to award the entire Demolition Packet #20-A to Pinkerman Excavating & Construction LLC in the amount of \$56,942.00. Second by Deann Holliday. All agreed. Motion passed.
- I. Resolution (Item 18.71)** Motion made by Stephen Burcham to award Demolition Packet #20-B to Pinkerman Excavating and Construction LLC in the amount of \$ 8,825.00. Second by Carla Salyers. All agreed. Motion passed.
- J. Resolution (Item 18.72)** Motion made by Katrina Keith to award Demolition Packet # 20-C to Womack Excavating after the withdraw of the bid by Pinkerman Excavating & Construction LLC in the amount of \$56,275.00. Second by Deanna Holliday. All agreed. Motion passed.
- K. Resolution (Item 18.73)** Motion made by Deanna Holliday to remove Demolition Packet #20-D from the table and to award packet #20-D to Pinkerman Excavating & Construction LLC in the amount of \$23,500.00. Second by Katrina Keith. All agreed. Motion passed.
- L. Resolution (Item 18.74)** Motion made by Carla Salyers to award Greening Packet #19 to Portsmouth Hydroseeding as lowest and best bid in the amount of \$23,500.00. Second by Katrina Keith. All agreed. Motion passed.

M. Resolution (Item 18.75) Motion made by Stephen Burcham to award Asbestos Sampling Contract #12 to Diamond Environmental in the amount of \$1,125.00. Second by Katrina Keith. All agreed. Motion passed.

N. Resolution (Item 18.76) Motion made by Stephen Burcham to accept the bid of \$1,500.00 made by Peggy Bruce for the property located at 1074 Twp. Rd. 155E. Second by Deanna Holliday. All agreed. Motion passed.

Entered into executive session at 4:15 PM to discuss contractor issues.

Came out of executive session at 4:41 PM. Roll call was taken. Stephen Burcham, Katrina Keith, Deanna Holliday and Carla Salyers all present.

O. Resolution (Item 18.77) Motion made by Stephen Burcham to allow Land Bank staff to remove family pictures from the 14397 State Route 7 location and give to Tim Chapman. Second by Deanna Holliday. All agreed. Motion passed.

P. Resolution (Item 18.78) Motion made by Stephen Burcham to assess liquidated damages against Southern 52 Excavating for failure to adhere to the timeline on Demolition Packet #19 and Greening Packet #18 in the amount of \$1,000.00. Second by Deanna Holliday. All agreed. Motion Passed.

Informational

A. Land Bank conference is scheduled for October 22-24th 2018 in Columbus, Ohio

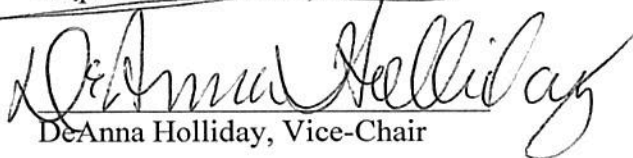
VI. Hearings and Meetings

A. BOR Dates: September 26, 2018 and November 9, 2018

VII. Adjourn

Stephen Burcham adjourned the meeting at 4:45 pm.


Stephen D. Burcham, Chair


DeAnna Holliday, Vice-Chair

Lawrence County Land Reutilization Corporation

Committee Meeting Minutes

August 23th, 2018 @ 10:00 AM

I. Call to order

Deanna Holliday called to order a special meeting of the Lawrence County Land Reutilization Corporation Committee at 10 AM on August 23rd, 2018 located at 327 Vernon St. Ironton, Ohio.

The following persons were present:

Board Members

- Deanna Holliday, Lawrence County Commissioner and Board Vice-chair
- Katrina Keith, Mayor City of Ironton
- Tom Schneider, designee for Stephen Burcham Board Chairman

Absent Board Members

- Tyler Walters, Fiscal Officer for Upper TWP or designee
- Bill Pratt, Lawrence County Commissioner or designee

Land Bank Staff

- Patricia Fields, Lawrence County Deputy Treasurer & Land Bank Fiscal Officer

Public Attendees

- Phil Lajoie
- Marty Webb
- Ed Hagley

II. Prior Minutes

N/A

III. Financials

N/A

IV. Old business

A. Resolution (Item 18.69) Motion made by Deanna Holliday to award previously tabled packet #20 to Southern 52 Excavating in the amount of \$109,700.00 to include sidewalk repair. Second by Katrina Keith. All agreed. Motion passed.

V. New Business

A. Resolution (Item 18.72) Motion made by Deanna Holliday to resend motion awarding demolition packet #20C to Womack Excavating due to failure to sign contract or submit EPA notification in a timely manner and awarding packet #20C to Southern 52 Excavating in the amount of \$74,500.00. Second by Katrina Keith. All agreed. Motion passed.

B. Resolution (Item 18.77) Motion made by Katrina Keith to award Demolition Packet #21 to Marty Webb Excavating and Hauling in the amount of \$65,050.00 plus an estimated \$1100.00 for asbestos abatement to be completed by Custom Service Industries. Second by Deanna Holliday. All agreed. Motion passed.

C. Resolution (Item 18.78) Motion made by Deanna Holliday to award Greening Packet #20 & 20A to Portsmouth Hydroseed in the amount of \$68,760.00. Second by Katrina Keith. All agreed. Motion passed.

D. Resolution (Item 18.79) Motion made by Thomas Schneider to award asbestos sampling packet #13 to Diamond Environmental in the amount of \$7,100.00. Second by Katrina Keith. All agreed. Motion passed.

E. Resolution (Item 18.80) Motion made by Deanna Holliday to reject the bid made by Clifton Ratcliff on 511 Kemp Ave. based upon cost. Second by Thomas Schneider. All agreed. Motion passed.

F. Resolution (Item 18.81) Motion made by Deanna Holliday to reject the bid made by Eliza Bridges on 2510 So. 8th St. based upon cost. Second by Katrina Keith. All agreed. Motion passed.

G. Resolution (Item 18.82) Motion made by Deanna Holliday to table the tree trimming estimate for 216 Susan St. until the September 13th meeting allowing more time for the adjacent property to obtain multiple estimates. Second by Katrina Keith. All agreed. Motion passed.

Informational

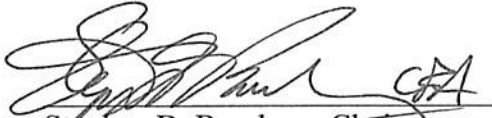
A. Land Bank conference is scheduled for October 22-24th 2018 in Columbus, Ohio


VI. Hearings and Meetings

A. BOR Dates: September 26, 2018 and November 9, 2018

VII. Adjourn

Deann Holliday adjourned the meeting at 11:30 AM.


Stephen D. Burcham, Chair


DeAnna Holliday, Vice-Chair