

Lawrence County Land Reutilization Corporation

Committee Meeting Minutes

August 3, 2017 @ 10:00AM
Special Meeting

I. Call to order

Stephen Dale Burcham called to order the meeting of the Lawrence County Land Reutilization Corporation Committee at 10:00AM on August 4, 2017 in the conference room of the Lawrence County Land Bank office located at 327 Vernon St Ironton, Ohio.

The following persons were present:

Board Members

- Stephen Dale Burcham, CPA, Lawrence County Treasurer, Chairman
- Terri Smith Designee for Katrina Keith, Mayor
- DeAnna Holliday, Commissioner and Vice Chair
- Craig Thomas designee for Fiscal Officer Tyler Walters for Upper TWP
- Summer Sullivan designee for Bill Pratt, Commissioner

Absent Board Members

- Bill Pratt, Commissioner
- Tyler Walters Fiscal Officer for Upper TWSP.
- Katrina Keith, Mayor

Land Bank Staff

- Thomas Schneider, Land Bank Director of Operations
- Patricia Fields, Lawrence County Fiscal Officer
- Marie McKenzie, Lawrence County Deputy Treasurer

Public Attendees:

- Carla Salyers designee for DeAnna Holliday
- Mike Shepard – Asbestos & Hazardous Material Consultant
- Derek Fisher from McCown & Fisher, LPA

II. Prior Minutes

None.

III. Financials

None

IV. Old business

None

V. New Business

A. Resolution (Item 17.59) Certain asbestos concerns had emerged regarding the properties awarded by Solid Rock Construction, LLC. The Land Bank request appearance of a representative from Solid Rock Construction, LLC via email and US Postal Service. So, motioned by Stephen Dale Burcham. Second by DeAnna Holliday. All Agreed. Motion passed.

Katrina Keith. All agreed. Motion Passed.

D. **Resolution (Item 17.50)** Tabled Jim Hayes offer pending board consideration of the OFHA guidelines concerning mortgages and side lot program. Motion Stephen Dale Burcham. Second by DeAnna Holliday. All Agreed. Motion passed.

E. **Resolution (Item 17.48)** Tabled Mark Ruthledge offer pending board consideration of the OFHA guidelines concerning mortgages and side lot program. Motion Stephen Dale Burcham. Second by DeAnna Holliday. All Agreed. Motion passed.

V. **New Business**

A. **Resolution (Item 17.61)** Bidding process for asbestos and demolition. Motion by Stephen Dale Burcham to create policy to combine asbestos abatement and demolition into single site project (abatement and demolition) not as separate bid. Second by DeAnna Holliday. All agreed. Motion Passed.

B. **Resolution (Item 17.62)** Contractor Re-evaluations. Motion made by Stephen Dale Burcham to add addition verbiage to require EPA notification verifications and abatement and demolition site schedule from contractors. Second by Karina Keith. All agreed Motion passed.

C. **Resolution (Item 17.63)** Lolita Tordiff_ Motion made by Stephen Dale Burcham to purchase property located at 1409 S. 6th Ironton, OH in the amount of \$5,000 pending clear title. Second by Katrina Keith. All agreed. Motion Passed.

D. **Resolution (Item 17.64)** Todd Robinson. Motion made by Stephen Dale Burcham to purchase property located at 316 Monroe St. Ironton, OH in the amount of \$5,000. Second by Katrina Keith. All agreed. Motion Passed.

E. **Resolution (Item 17.65)** Entered Executive Session with counsel Frederick Fisher Jr. at 12:48PM. Motion to begin Executive Session made by DeAnna Holliday. Second by Katrina Keith. All agreed. Motion Passed. Roll call. Stephen Dale Burcham, DeAnna Holliday, and Katrina Keith present. Additional parties present were: Frederick Fisher Jr. attorney, counsel for Lawrence County Land Bank Reutilization Corporation, Thomas Schneider Administrator, Marie McKenzie Deputy Treasurer and Patricia Fields Fiscal Officer. Executive Session ended at 1:08PM.

VI. **Meetings and Demolition**

A. September 7, 2017 Board of Revision Hearings 2nd Floor Auditors conference room

B. September 14, 2017 Board meeting located at 327 Vernon St. Ironton, Ohio

VII. **Information and Suggestions**

A. OFHA -Review and Guidelines for mortgages and side lot program. No Action required

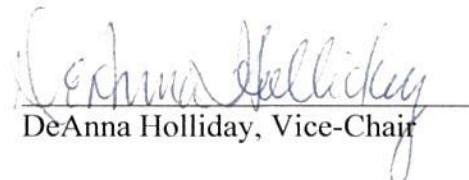
VIII. **Audience Participation**

A. None

IX. **Adjournment**

Stephen Burcham adjourned the meeting at 1:15PM.


Stephen D. Burcham, Chair


DeAnna Holliday, Vice-Chair

Lawrence County Land Reutilization Corporation

Committee Meeting Minutes

August 10, 2017 @ 10:00 AM

I. Call to order

Stephen Dale Burcham called to order the meeting of the Lawrence County Land Reutilization Corporation Committee at 10:02AM on August 10, 2017 on the 2nd floor auditor conference room of the Lawrence County Courthouse located at 111 S 4th St Ironton, Ohio.

The following persons were present:

Board Members

- Stephen Dale Burcham, CPA, Lawrence County Treasurer, Chairman
- Katrina Keith, Mayor
- DeAnna Holliday, Commissioner and Vice Chair

Absent Board Members

- Bill Pratt, Commissioner
- Tyler Walters Fiscal Officer for Upper TWSP.

Land Bank Staff

- Thomas Schneider, Land Bank Director of Operations
- Patricia Fields, Lawrence County Fiscal Officer
- Marie McKenzie, Lawrence County Deputy Treasurer
- Mike Shepherd-Asbestos and Hazard Material Specialist

Public Attendees:

- Jim Hayes
- Danny Freeman
- Carla Salyers designee for DeAnna Holliday
- Jeremy Wells from Ironton Tribune
- Frederick Fisher Jr. from McCown & Fisher, LPA
- Ten Members from Tremble TWSP in Athens County

II. Prior Minutes Resolution (Item 17.10) Motion made by Katrina Keith to accept prior meeting minutes as emailed. Second by DeAnna Holliday. All agreed. Motion passed.

III. Financials Motion by Stephen Dale Burcham to approve financial report. Second by DeAnna Holliday. All agreed. Motion passed.

IV. Old business

A. Resolution (Item 17.57) Solid Rock Construction, LLC. Motion to entered Executive Session at 10:59AM conference with attorney for public concerning eminent court action dispute, by Stephen Dale Burcham. Second by DeAnna Holliday. Roll Call. Motion Passed. Stephen Dale Burcham, DeAnna Holliday, and Katrina Keith present. Bill Whitaker proprietor of Solid Rock Construction Services, LLC present. Additional parties present were: Frederick Fisher Jr. attorney, counsel for Lawrence County Land Bank Reutilization Corporation, Mike Shepherd Asbestos and Hazardous Material consultant for Lawrence County Land Reutilization Corporation, Thomas Schneider Administrator, Marie McKenzie Deputy Treasurer and Patricia Fields Fiscal Officer. Dismissal from Executive Session ended at 11:55AM.

B. Resolution (Item 17.32) Jesse Conwell. Motion by Stephen Dale Burcham to table until September 14, 2017 due to the thirty day and August 10, 2017 being the twenty-ninth day had not expired. Second by Katrina Keith. All agreed. Motion Passed.

C. Resolution (Item 17.51) Motion by Stephen Dale Burcham to approve Superior Construction Specialists, Inc. Mike Finely proprietor as an approved contractor. Second by

B. **Resolution (Item 17.60)** Motion to suspend all abatement and demolition commonly known at packet #4 with Solid Rock Construction, LLC until concerns are resolved on the next Board Meeting August 10, 2017. Motion by DeAnna. Second by Terri Smith. All agreed. Motion passed.

VI. Information and Suggestions

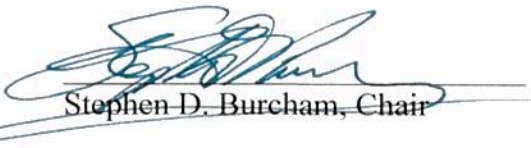
None

VII. Audience Participation

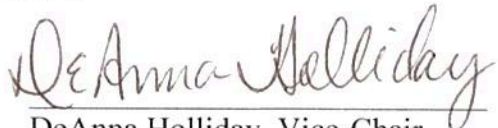
None

VIII. Adjournment

Stephen Burcham adjourned the meeting at 11:30AM.



Stephen D. Burcham, Chair



DeAnna Holliday, Vice-Chair